

10 November 2020

Annual General Meeting Notice

The Board of Management wishes to advise all life members, affiliated members, over 80's members, student members and junior members that the **2020 Annual General Meeting of the Clayton Bowls Club Inc.** (regarding the period **1 April 2019 to 31 March 2020**) will be held in the functions room at the Club, 37A Springs Road Clayton South, on **Sunday 6 December at 11am.**

The purpose and business of the meeting shall be:

To confirm and adopt the Minutes of the previous A.G.M

Adoption of the Annual Report regarding the activities of the Club over twelve (12) month period 1 April 2019 to 31 March 2020.

Receive the statement of income and expenditure, assets, liabilities, charges and the last financial year

Adoption of the audited financial statements for the last financial year

Declaration of the Annual Subscription fees

Declaration of Elected Office Bearers for

- The Board of Management
- The Bowls Committees
- The Selection Committees

Appointment of the Club Auditors for 2020– 2021 Financial Year

Close of official business

Discussion Items

Members are reminded that in line with Rule 12.2 (b) of the Constitution, any business that they wish included on the agenda must be received no less than thirty (30) days prior to the AGM for inclusion on the Agenda. All business received after this time frame will be held over and included on the Agenda for the next General Meeting.

10 November 2020

To: Affiliate Members

Re: Nominations for the Position of Directors and Committee Office Bearers

The Board wishes to advise members that three (3) positions on the Board and all positions on the Committees will be vacated, and nominations for positions on both the Board and the Committees will be opened on Friday 13 November 2020 and close at 5pm on Friday 20 November 2020.

The three Board members whose current term of office is expiring are:

- Dylan Benwell
- Sandi Foran
- Elliott Rabinov

Vacant Positions:

- Board positions: Board of Directors by three (3) each for a two (2) year term
- Bowls Committee: President, Vice-President, Secretary/Treasurer plus General Committee members by four (4) members
- Selection Committees: Midweek and Saturday (5 members each)

Members may nominate any Life member or Affiliated full member for a position on the Board or on the Committee by obtaining an official nomination form from the Club and completing the form with the following details:

- the position of office
- the candidates name
- the proposers name and signature
- the name of the seconder and signature

All nominations must be signed by all three parties and deposited in the box located on the door of the Chief Executive Officer's office at the Club, 37A Springs Road, Clayton South by the above date.

No nominations will be accepted after this date and any nominations that do not have the signature of all three parties will be deemed as invalid and will not be accepted.

Ballot

In the event that a ballot is required, all nominations will be displayed on the notice board in the Club Bowls Information office, 37A Springs Road, Clayton South for a period of not less than 14 days prior to the AGM as per rule 16(d) (1) of the Constitution.

Where there are more candidates than required, an election will be held. Members entitled to vote will be restricted to all life members and affiliated full members.

Voting will take place on Sunday 6 December between the hours of 10 am and 11 am, prior to the A.G.M.

Absentee Voting

Members who are unable to attend the A.G.M. meeting on the day may submit an absentee vote. Absentee voting will be open to members between the hours of 10 am and 3.30 pm on Monday 30 November and close on Friday 4 December at 3.30 pm.

All life members and affiliated full members wishing to vote in this manner will be required to be present at the club to be marked off the role and receive their voting slips. On completion of the slip the members vote will be placed in the locked ballot box until the official count on Sunday morning.

Eligibility

All members wishing to run for Board positions are reminded that successful candidates are required by legislation to undergo a National Police Check, National Credit Check and provide a certified Historical Name Search Check from ASIC as part of the VCGLR requirement to become an Associated Person in order to hold an on-going position on the Board.

*****Please Note:*** Copies of the Annual Report will be available for collection from the Club from 10 am on Monday 30 November 2020.

John Pierce
Chairperson
The Board of Management
Clayton Bowls Club Inc.